

EUROPEAN STUDIES

Syllabus Requirements

Course title, ID, code, semester, year, prerequisites, professor's name, personal information (phone, e-mail), course schedule, consultation, date of exam.

1. Course description; goal and objectives;
2. Terminology (in e-course or reader);
3. Academic honesty;
4. Class participation requirements
 - required **reading**: number of pages for the lesson;
 - **discussion**: description of topics or questions, rules, paper, evaluation criteria, etc.;
 - **team work**: description of projects, goal, evaluation criteria;
 - **writing**: number of essays, tests, quizzes, summaries, list of topics, guidelines for assignment, evaluation criteria;
 - **oral participation**: presentation: power point or in paper, in e-course included or not, number of slides or time for the presentation, list of topics, discussion after presentation, students evaluation of presentation, evaluation criteria;
5. Individual work:
 - exercises, essay, etc.;
 - online participation (description, objectives, dead line, list of topics, evaluation criteria);
6. Independent work:
 - complementary readings (title of book, pages, questions, schedule, dead line, evaluation criteria);
 - final paper (description, aim, list of topics, guidelines for assignment, dead line, evaluation criteria);
 - portfolio (description, requirements, dead line, evaluation criteria);
7. Consultations (schedule);
8. Personal requirements:
 - visit to the library, theatre, museum, etc.;
9. Discipline (cell phones, drink and eat, masticate, be late, keep quiet, not write on tables, absence, medical certifications, etc);
10. Grading system (percentage, evaluation)
 - to include AUCA grade as "P, I, F, W, X, AU";
11. Bibliography: required books, manuals, reader, articles (in e-course, for ex.);
12. Schedule by units or lessons:
 - title of each topic,
 - reading for this topic (pages),
 - independent work or individual work,
 - using of video